



Instructions for Completing the University of the Pacific Registration Form

All teachers wishing to receive graduate-level professional development credit for participating in an ACIS tour will be required to complete the Registration Form. (Please note: Some states refer to this type of credit as "Continuing Education," "Professional Growth," "Semester Units," or "Semester Hours"; however, regardless of the semantic labels different states use, these credits are designed for advancing on the salary scale and/or renewing credentials. They are NOT designed to be used toward attainment of an advanced degree.)

Step 1: Fill in your Social Security number, name, phone number, birth date, home address and email.

Step 2: Select a course title from the list below and enter the course number and title onto the registration form. Every teacher requesting professional development from the University of the Pacific is required to select a course name and number. Choose any course that interests you. Just remember that each time you register for credit for your travel, you must choose a different course title from the list.

PEDU 9221 Travel to Enrich Your Curriculum
PEDU 9220 Travel to Learn and Enhance Your Teaching
PEDU 9218 The History, Art & Culture of Europe
PEDU 9223 Educational Tours for Teachers
PEDU 9224 The History, Culture & Art of Italy I
PEDU 9215 The History, Culture & Art of Italy II

PEDU 9216 The History, Art & Culture of the British Isles
PEDU 9222 Travel as a Form of Education
PEDU 9217 The History, Art & Culture of Spain
PEDU 9219 The History and Art of America
PEDU 9225 The History, Art & Culture of France

Step 3: In the upper right hand corner of the form, state the ACIS Program and Date for which you wish to receive credit.

Step 4: In the middle of the form, indicate if you have previously enrolled in Professional Development from the University of the Pacific. The highest degree earned information is optional.

Step 5: Provide the name of the school and school district in which you teach.

Step 6: All ACIS tours and Global Conferences are worth three semester units. The fee per unit is \$93, therefore the total costs per course is \$279. Add your credit card information or staple your check to the form. If you are paying by credit card, please sign the registration form.

Congratulations, the form is now complete.

Notes: 1) You'll notice that some fields remain blank; there is no need to fill in Enrollment or Completion Date. 2) This registration form is void in Ohio based on that state's specific requirements for professional development. Ohioans registering should be sure to confirm eligibility as there are no refunds.

Send in your registration form and payment to:

Karin Alexander, Executive Director
University of the Pacific
Courses 4 Teachers
696 San Ramon Valley Blvd - #518
Danville, CA 94526

